

*West Suburban Senior Services*  
*Annual Report*  
*Fiscal Year 2006-2007*

***West Suburban Senior Services  
Annual Report  
Fiscal Year 2006-2007***

**Staff and Board of Directors  
Major Accomplishments  
Service Productivity  
Financial Statements**

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**Board of Directors and Staff**

# West Suburban Senior Services

**Senior Center**  
**439 Bohland Avenue**  
**Bellwood, Illinois 60104**

**River Park Center**  
**8300 Roosevelt Road**  
**Forest Park, Illinois 60130**

**OARS Center**  
**712 East Elm**  
**LaGrange, Illinois 60525**

## Board Of Directors 2006 to 2007

### Officers

Honorable Gary Woll	President
Ms. Carole Kulinski	Vice President
Mrs. Lois Albers	Treasurer
Mrs. Elaine Reno	Secretary

### Directors

Honorable Anthony Calderone	Mrs. Mary Conti
Mrs. Lela Grimble	Honorable Noreen Love
Ms. Debbie Noweder	Honorable Anthony Peraica
Ms. Tywana Rand	Honorable Donald Sloan
Ms. Catherine Swan	Mrs. Jimmi Wooten

### Staff \*

Judith Arquilla	Chore Worker	Jose Limonez	Senior Advocate
Cheryl Bland	Activity Aide	Marian Lynch, MSW	Social Worker
Frank Brunner	Social Worker II	Doris Molette	Receptionist
Larry Clay	Maintenance	James Louden	Driver
Mary Cole, RN	Registered Nurse	Michelle Newman	CAT Specialist
Toni Cole	Activity Aide	Brenda Nielsen	Social Worker
Vincent Coppola	Art Instructor	Barbara Phillips	Senior Center Director
Maranda Covington	Social Worker	Beth Reingruber	Social Worker
Christine Edgar	Social Worker	Carol Sack, RN	Registered Nurse
Tinesha Freeney	Activity Aide	Diane Saunders	Social Worker
Ivory Giner	Housekeeper	Barbara Sedlack	Secretary
Lionel Gore	Driver	Ronald Semran	Printer
ChezParee Green	ADHC Aide	Cloy Sherrod	Chore Worker
Glenn R Green, Ph.D.	Executive Director	Steven Siciliani	Driver
Joella Harris	Chore Worker	Nicolette Siragusa	Social Worker
Sheila Jackson	Activity Aide	Eleanor Stevens	Activity Assistant
Joann Johnson	Nutrition Coordinator	Elizabeth Szilagyi	Senior Service Director
Valerie Kristopher	Social Worker II	Gary Trent, DPM	Podiatrist
Michelle Krueger	Social Worker	Dorothy Waller, LPN	Nurse
R. Timothy Lee, Ph.D.	Clinical Director	Pamela Williams	ADHC Director
Debra Lewis	Activity Aide	Rebecca Zehender	Social Worker
Consuelo LeZama	Senior Advocate		

\* As of June 30, 2007

**West Suburban Senior Services  
Board Of Directors  
2006 to 2007**



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**Major Accomplishments**

## Major Accomplishments of West Suburban Senior Services

- ❑ The Kott Memorial Foundation continues to support the agency and three cohort organizations with funded internships and clinical support over the past two years and has proven to be invaluable and has generated energy, skills and enthusiasm within the agency. The grant was extended for an additional three years adding three new collaborative organizations including DuPage County, DeKalb Senior Services and a to be named home health or hospice organization. A total of fifteen interns are supported through their graduated school education. The collaborating universities include Argosy University, Chicago State University, Loyola University, University of Chicago and University of Illinois at Chicago
- ❑ The agency assisted numerous senior citizens with questions and concerns regarding Medicare Part D, prescription drug coverage.
- ❑ The agency received funding and support for a RN case manager from Westlake Health Foundation based on the success of the foundation's previously funded Health Screening program. While the program experienced staff turnover, the foundation continues to be pleased with the outcomes achieved thus far.
- ❑ AgeOptions and the Illinois Department on Aging requested, and the agency agreed, to assume responsibility for elder abuse investigation and intervention services in the Leyden and Norwood Park township service area.
- ❑ West Suburban Senior Services completed successful independent reviews of the organization by AgeOptions, US Department of Veterans Affairs, and the Illinois Department on Aging.
- ❑ West Suburban Senior Services received an unqualified CPA's opinion for the 2006-2007 audit and qualified again as a low-risk auditee.
- ❑ West Suburban Senior Services continued quality services while maintaining appropriate staffing patterns. The agency increased the average tenure of staff while maintaining an approximate minimum staff turnover rate.
- ❑ The agency continued with fully funding its pension plan assuring for the adequate retirement of its employees.
- ❑ The agency received one time grants to (a) establish a computer lab for senior citizens to help manage health benefits (b) to replace all computer servers and workstations (c) and to replace the agency's photocopiers.
- ❑ West Suburban Senior Services continued to significantly expand the quantity and quality of senior center programming.
- ❑ West Suburban Senior Services maintained reasonable yet effective cost control over expenses concluding the year on budget with, however, an operating surplus of \$153,733 during a time of grant and contract funding reductions. Capital investments of

approximately \$35,959 were made and improvements continued. The agency replaced the parking lot at Bellwood, replaced the HVAC unit at River Park, and upgraded the agency's computer servers, all workstations, monitors and printers.

- The agency began the process of computerizing all required activities under our Elder Abuse Intervention services. In addition, many client and agency forms are scanned and indexed into the computer system increasing speed, accuracy and reliability.
- The agency is in the process of replacing the windows at the Senior Center in Bellwood and the HVAC system at OARS. Finally, the agency is anticipating paying off its mortgage in March, 2008 and being debt free for the first time in twenty years.

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## Service Activity Review

The following services maintained, reduced or increased activity and productivity from Fiscal Year 2005-2006:

<i>Service</i>	<i>Percentage Change in Units of Service</i>	<i>Percentage Change in Number of People</i>
Adult Day Health Care	3.4%	14.4%
Caregiver Casemanagement, Education and Outreach	34.2%	32.7%
Casemanagement	17.4%	2.6%
Chore/Housekeeping	10.7%	15.9%
Elder Abuse	72.2%	25.5%
Friendly Visiting	63.0%	42.9%
Food Baskets	51.0%	5.0%
Health Screens	62.5%	112.7%
Home Delivered Meals	1.6%	17.9%
Information and Referral	20.8%	13.9%
Podiatry	5.5%	2.1%
Respite	68.6%	26.1%
Rides	15.8%	14.8%
Senior Center	7.4%	6.3%
Site Meals	14.8%	12.1%
Telephone Reassurance	25.5%	42.5%

*Note that many services are grant or contractually limited. The food basket program, for example, is limited to a fixed dollar grant to be spent over nine months. The agency manages its contracts and grants within the limits imposed by these funding bodies.*

**West Suburban Senior Services  
Review of Service Statistics  
Units of Service**

<i>Service</i>	<b>Service Statistic</b>	<b>Fiscal Year 2000</b>	<b>Fiscal Year 2001</b>	<b>Fiscal Year 2002</b>	<b>Fiscal Year 2003</b>	<b>Fiscal Year 2004</b>	<b>Fiscal Year 2005</b>	<b>Fiscal Year 2006</b>	<b>Fiscal Year 2007</b>
Adult Day Health Care & Caregiver Casemanagement	Days	8,823	8,280	7,113	11,707	10,441	9,879	9,664	9,331
Caregiver Education	Hours	N/A	N/A	N/A	N/A	N/A	N/A	1,072	1,441
Caregiver Outreach	Hours	N/A	N/A	N/A	N/A	N/A	N/A	136	116
Casemanagement	Hours	13,304	11,567	14,185	12,807	12,261	10,224	8,479	9,956
Chore/Housekeeping	Hours	3,948	4,326	6,231	4,246	2,944	2,359	2,103	1,877
Elder Abuse	Hours	2,358	1,295	2,039	1,687	1,225	1,274	1,067	1,836
Food Baskets	Baskets	481	266	500	501	914	549	978	479
Friendly Visits & Health Screens @	Hours	2,180	6,380	6,940	9,780	5,890	4,710	7,392	2,735
Home Delivered Meals	Screens	1,107	914	2,844	2,933	2,344	3,093	1,944	729
Information & Referral	Meals	24,510	28,232	26,251	23,981	27,118	24,169	21,924	22,277
Podiatry	Calls	10,032	11,910	15,150	18,337	18,037	13,541	10,664	12,886
Respite	Visits	419	465	429	453	483	474	434	458
Rides #	Hours	N/A	N/A	N/A	N/A	N/A	N/A	2,735	4,610
Senior Center	Rides	8,748	7,960	10,671	18,096	18,680	16,106	15,193	12,798
Site Meals ##	Visits	25,841	22,091	23,436	20,697	15,257	20,514	24,593	22,764
Telephone Reassurance & Weekend HDMs *	Meals	20,007	19,880	19,424	29,373	22,853	20,119	13,953	16,018
	Calls	13,139	12,841	8,420	8,274	9,408	6,975	6,158	4,587
	Meals	3,065	2,476	2,676	2,844	966	N/A	N/A	N/A

**West Suburban Senior Services  
Review of Service Statistics  
Unduplicated Number of Participants**

Service	Service Statistic	Fiscal Year 2000	Fiscal Year 2001	Fiscal Year 2002	Fiscal Year 2003	Fiscal Year 2004	Fiscal Year 2005	Fiscal Year 2006	Fiscal Year 2007
Adult Day Health Care	People	77	78	69	110	111	94	83	95
Caregiver Casemanagement	People	N/A	N/A	N/A	N/A	N/A	N/A	214	286
Caregiver Education	People	N/A	N/A	N/A	N/A	N/A	N/A	90	76
Caregiver Outreach	People	N/A	N/A	N/A	N/A	N/A	N/A	11	56
Casemanagement	People	4,490	2,107	2,124	1,859	1,885	2,126	1,632	1,590
Chore/Housekeeping	People	108	109	133	103	78	71	69	58
Elder Abuse	People	120	87	116	105	91	86	106	133
Food Baskets	People	44	28	40	43	60	45	60	57
Friendly Visits	People	18	58	39	25	22	20	35	20
Health Screens	People	252	432	809	853	739	913	102	217
Home Delivered Meals	People	251	237	211	209	224	174	173	204
Information & Referral	People	4,428	3,437	3,884	3,645	3,750	3,611	3,300	2,839
Podiatry	People	170	159	148	175	165	167	144	141
Respite	People	N/A	N/A	N/A	N/A	N/A	N/A	46	58
Rides	People	119	98	108	215	163	146	202	170
Senior Center	People	799	635	613	1,410	1,502	1,330	1,403	1,315
Site Meals	People	673	660	639	640	782	591	749	840
Telephone Reassurance &	People	113	79	56	78	90	49	40	23
Weekend HDMs	People	63	53	54	45	37	N/A	N/A	N/A

**Notes**

OARS Acquisition completed in 2003, Weekend HDMs terminated in 2004, Adult Day Health Care participants declared ineligible for congregate meals in 2005 and Caregiver Case Management, Education, Outreach and Respite services computerized in 2006

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**Financial Statements**

# Statement of Financial Position of West Suburban Senior Services As of June 30, 2007

<b>Assets</b>	
<b>Current Assets</b>	
Cash and Notes	\$99,787
Grants and Contracts Receivable	\$297,457
Contributions Receivable	\$67,248
Prepaid Expenses and Other	\$11,401
<i>Total Current Assets</i>	\$475,893
 <b>Other Assets</b>	
Land, building and equipment, net of Accumulated depreciation of \$407,849	\$845,728
Prepaid Pension Cost	\$294,887
<i>Total Other Assets</i>	\$1,140,615
 <b>Total Net Assets</b>	 \$1,616,508
 <b>Liabilities and Net Assets</b>	
<b>Current Liabilities</b>	
Deferred Revenue	\$7,277
Accrued Expenses	\$81,115
Current portion of long-term debt	\$79,730
Total Current Liabilities	\$168,122
 <b>Total Liabilities</b>	 \$168,122
 <b>Net Assets</b>	
Unrestricted	\$1,331,593
Temporarily Restricted	\$116,793
 <b>Total Net Assets</b>	 \$1,448,386
 <b>Total Liabilities and Net Assets</b>	 \$1,616,508

# Statement of Activities of West Suburban Senior Services As of June 30, 2007

## Revenues and Other Support

	Unrestricted	Temporarily Restricted	Total
<b>Revenues</b>			
Contributions	\$64,287	-	\$64,287
Contributed Services	\$13,348	-	\$13,348
Gift shop (net of cost)	\$743	-	\$743
Grants and Contracts	\$1,865,157	\$49,545	\$1,914,702
Other Income	\$51,768	-	\$51,768
Project Income	\$167,703	-	\$167,703
United Way	\$65,500	\$67,248	\$132,748
Net assets released from restrictions: Satisfaction of purpose restrictions	\$126,313	(\$126,313)	-
<i>Total Revenues and Other Support</i>	\$2,354,818	(\$9,520)	\$2,345,299

## Expenses

	Unrestricted	Temporarily Restricted	Total
<b>Expenses</b>			
Program Expenses	\$2,120,768	-	\$2,120,768
Fundraising	\$890	-	\$890
Management and General	\$69,908	-	\$69,908
<i>Total Expenses</i>	\$2,191,566	-	\$2,191,566

## Change in Net Assets

Before Adoption of FASB #158	\$163,253	(\$9,520)	\$153,733
FASB #158	\$251,940	-	\$251,940
<b>Net Assets Beginning of Year</b>	\$916,400	\$126,313	\$1,042,713
<b>Net Assets End of Year</b>	\$1,331,593	\$116,793	\$1,448,386